

Childcare Offer & Charges Template

Section 1 - Setting Details	
Ofsted Registration No.	EY411009
Setting Name	Michelle Thornton - Childminder
Address	201 Manchester Road Accrington
Postcode	BB5 2PF

Section 2 – Description Of Services Offered	
Opening days & times	<i>07.30-17.30 Monday to Friday, Other hours may be available upon request and negotiation</i>
Weeks open in year	<i>46, Closed all bank holidays, Christmas holidays and Childminders holidays</i>
Term time only places	<i>Term time available subject to availability</i>
Available sessions	<i>07.30 – 17.30, 07.30 – 15.00, 09.00 – 15.00, 09.00 – 16.30, 09.30 – 14.30, 15.30-17.30</i>
Age ranges	<i>Birth to 11</i>
Notes:	<i>Our sessions are Ideal for working parents who need comprehensive care for their children throughout the day. Our sessions provide a structured routine, including meals, naps, educational activities, and playtime. our sessions provide flexibility to fit various schedules and preferences. other sessions may be available subject to availability and ratio dependent.</i> <i>We offer a selection of plan options that will hopefully, meet the needs of all our families.</i> <i>Funded Places available from 9 months to 4 years of age and dependant on ratios as per the Early Years foundation framework.</i> <i>All hours are negotiable dependant on family circumstances, please discuss at initial visit, hours confirmed upon registration.</i> <i>Wrap around care available with collection from St Johns Baxenden primary school only and is subject to availability</i>

Section 3 - Early Education Funding Offer & Delivery Patterns					
Options	Session times	Total funded hours per day	Days of the week available	Term time availability	Stretched Hours
Option 1 – 30 hours	07.30 – 17.30	10	Monday – Friday	Subject to availability	Yes
Option 2 – 30 hours	07.30 – 15.00	7.5	Monday – Friday	Subject to availability	No
Option 3 – 30 Hours	09.00 – 15.00	6	Monday – Friday	Subject to availability	No
Option 4 – 30 hours	09.00 – 16.30	7.5	Monday – Friday	Subject to availability	No
Option 5 – 30 Hours	09.30 – 14.30	5	Monday – Friday	No	Yes
Option 6 – 15 Hours	07.30 – 15.00	7.5	Monday – Friday	Subject to availability	No
Option 7 – 15 Hours	09.00 – 16.30	7.5	Monday - Friday	Subject to availability	No
Option 8 – 15 Hours	09.30 – 14.30	5	Monday – Friday	Subject to availability	No
Option -9 – Wrap around care only	15.30 – 17.30	0	Monday – Friday	Subject to availability	No
Notes:	<i>Option 1 – 30 hours - 07.30 – 17.30 - 3 fully funded days per week, for 38 weeks term time, or 2.5 fully funded days per week for 46 weeks if using stretched hours, additional hours / days are fully payable if required</i> <i>Option 2 – 30 hours – 07.30 – 15.00 – 4 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i> <i>Option 3 – 30 hours – 09.00 -15.00 - 5 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i> <i>Option 4 – 30 Hours – 09.30 – 16.30 – 4 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i> <i>Option 5 - 30 Hours – 09.30 – 14.30 – 5 Fully funded days per week for 46 weeks using the stretched hours offer, additional hours / days are subject to availability and are fully payable if required</i> <i>Option 6 – 15 hours – 07.30 – 15.00 – 2 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i> <i>Option 7 - 15 hours – 09.00 – 16.30 – 2 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i>				

	<i>Option 8 - 15 hours –09.30 – 14.30 - 3 fully funded days per week for 38 weeks term time, school holidays and additional hours / days are subject to availability and are fully payable if required</i> <i>Option 9 – Wrap around care only – 15.30 – 17.30 – collection from Baxenden St Johns School only</i>
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Section 4 - Charges for Additional Hours			
Where families require additional hours over and above their daily funded entitlements, charges will be applied as follows:			
Chargeable Times	Under 2's	2 Year Olds	3 & 4 Year Olds
<i>07.30 – 17.30</i>	<i>£55.00</i>	<i>£55.00</i>	<i>£55.00</i>
<i>07.30 - 09.00</i>	<i>£8.25</i>	<i>£8.25</i>	<i>£8.25</i>
<i>07.30 – 15.00</i>	<i>£41.25</i>	<i>£41.25</i>	<i>£41.25</i>
<i>09.00 - 15.00</i>	<i>£33.00</i>	<i>£33.00</i>	<i>£33.00</i>
<i>09.00 – 16.30</i>	<i>£41.25</i>	<i>£41.25</i>	<i>£41.25</i>
<i>09.30 – 14.30</i>	<i>£27.50</i>	<i>£27.50</i>	<i>£27.50</i>
<i>14.30- 17.30</i>	<i>£16.50</i>	<i>£16.50</i>	<i>£16.50</i>
<i>15.00 - 17.30</i>	<i>£13.75</i>	<i>£13.75</i>	<i>£13.75</i>
<i>15.30 – 17.30</i>	<i>£11.00</i>	<i>£11.00</i>	<i>£11.00</i>
<i>16.30 – 17.30</i>	<i>£5.50</i>	<i>£5.50</i>	<i>£5.50</i>
Notes	<i>4 term time weeks Written Notice period for changes to pattern of hours, changes to hours are subject to availability at the time of request.</i>		

Section 5 – Charges for Meals & Snacks		
Description	Unit	Unit Price
<i>Breakfast, lunch, afternoon snack and Drinks fully included in the offer of funded places and private places</i> <i>Meals are as follows</i> <i>Breakfast, is served until 8.30am</i> <i>Home cooked Hot Lunch 11.30-12.30</i> <i>Afternoon snack provided after school collection for all children 16.00-16.30 –</i> <i>Examples of meals and snacks provided are discussed at initial meeting with parents</i>	<i>£0.00</i> <i>Fully inclusive of fees</i>	<i>£0.00</i> <i>Fully inclusive of fees</i>
Notes	<i>Specific dietary requirements maybe catered for after discussion, no reduction in fees should meals not be required, formula food is to be provided by parents,</i>	

Section 6 Charges for Non-Food Consumables		
Description	Unit	Unit Price
<i>All consumables such as nappies, wipes, creams, sun creams, Non prescription medication is fully included in the offer of funded places and private places unless a specific brand is required then parents must provide, discussed at Initial meeting</i>	<i>£0.00 Fully inclusive of fees</i>	<i>£0.00 Fully inclusive of fees</i>
Notes	<i>Parents are to provide suitable clothing for all weathers.</i>	

Section 7 Charges for Extra Activities		
Description	Unit	Unit Price
<i>Extra-Curricular activities fully included in the offer of Funded places and Private places except for Swimming Lessons and some celebration visits e.g. Santa visits</i>	<i>Swimming per Lesson Santa Visits</i>	<i>£10.00 payable weekly. Contribution to be confirmed dependant on visit at time of booking.</i>
Notes	<i>Swimming Lessons currently take place on a Friday morning only, Santa visits are dependent on booking and availability for chosen activity and are not guaranteed dependent on children and availability</i>	

Section 8 – Opt-Out Policy & Reasonable Alternatives
These activities require a weekly opt-in and are not available to children who fully opt out of our consumable charge. <i>Swimming lessons are currently on a Friday morning only this activity requires a weekly opt in and is not available to children who fully opt out of this charge.</i> <i>Celebration and Santa visits will be discussed prior to booking giving parents the opportunity to opt out of additional charges, should you choose to opt out of the additional charge then</i>

Section 9 - Other Charges		
Description	Unit	Unit Price
Deposit for retaining a space (non-refundable should you choose not to take up the space, refundable if the space becomes unavailable)	Used against first month's fees	£100.00
Late Payment Charge (Charge for late payment of fees)	Per day	£10.00
Early drop off / Late collection Charge with out prior notice and agreement	Per 15 minutes or part thereof	£5.50
Section 10 – Tax Free Childcare		
We accept 15 / 30 hour government funding, Government Tax Free childcare payments as well as the Childcare element to universal credit, university/ college funding and Job Seekers allowance funding. If you feel that you are entitled to any of these funding streams, please apply directly through UK government's official website. https://www.beststartinlife.gov.uk/ Here is a step-by-step guide: 1. Check Eligibility: - Visit https://www.beststartinlife.gov.uk/ childcare and early years education page use the eligibility checker to ensure you meet the criteria for 15-hour or 30-hour funded sessions. 2. Set Up a Childcare Account: - Go to https://www.beststartinlife.gov.uk/ childcare and early years education page, scroll down to tax free childcare and create an account. You will need your National Insurance number and, if you are self-employed, your Unique Taxpayer Reference (UTR). 3. Apply for a Code: - Once your account is set up, apply for a code to get funded childcare. This code will be needed by your childcare provider to confirm your eligibility. 4. Provide the Code to Your Childcare Provider: - Share the code with your chosen childcare provider. They will use it to verify your eligibility and arrange the funded sessions for your child. They will complete a parental agreement for funding form with you termly. 5. Renew Your Code: - Remember to renew your code every three months to continue receiving the funded hours. You will receive reminders from the government to do this. If you have any other questions or need further assistance, feel free contact me		