

# Ukraine Permission Extension Scheme UKVI account application guidance

## Lancashire Refugee Integration Team

This document aims to help customers with completing their online UPE application via your UKVI account.

This is technical guidance for navigating the system and is not to be used or interpreted as immigration advice.

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This guidance is to be used if you wish to apply for UPE and you meet one of the below criteria

- You have your BRP that has expired less than 18 months ago and you have provided your fingerprints before
- You have your BRP that has expired less than 18 months ago, but you have NOT provided your fingerprints before, but your have a current valid passport
- You do not have a BRP (e.g. you lost it), but your have a current valid passport

If any other cases, please refer to the guidance on how you apply for UPE using a different route (UPE application from) <u>here</u>.

#### Do not use a different route (a form) if you have either

- a valid passport
- a biometric residence permit (BRP) and you have previously given us your fingerprints

## Start

1. To start your application, please follow the link <u>https://www.gov.uk/guidance/applying-to-the-ukraine-permission-extension-scheme</u> and click "Start now"

#### Apply

You should only make an application to the Ukraine Permission Extension scheme when your current permission has 28 days or less remaining until it expires

Before you apply, you should:

- check when your current permission expires by signing into your UKVI account and plan for when it is the right time to make an application
- ensure you are inside when you apply
- not travel outside the UK while your application is being considered
- ensure that you have
- your passport
- your expired BRP (if you have one)
- documents you will need if applying for a child under the age of 18

Start now >

2. Select the relevant option and click "Continue".

## Where are you planning to live?



England, Scotland, Wales or Northern Ireland

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Jersey, Guernsey or the Isle of Man



If you select option "Jersey, Guernsey or the Isle of Man", you will see the following.

## You cannot apply via UK Visas and Immigration

If you are planning to live in Jersey, Guernsey or the Isle of Man, you will need to apply for the correct residence visa.

Visit the relevant immigration service via the links below:

- <u>Jersey</u>
- <u>Guernsey</u>

Isle of Man

### If you have a BRP

3. If you DO HAVE a BRP (including an expired one), select "Yes" and "Continue"

## Do you have a UK biometric residence permit (BRP)?

This includes an expired BRP. If you have lost your BRP, select No.

Yes (

Continue

4. If you BRP has expired, select "Yes" and "Continue".

Most BRPs expired 31/12/2024, so the answer to this will likely be "Yes".

## Has your biometric residence permit (BRP) expired?

This means your BRP 'valid until' date is in the past.

No



Continue

5. Select a relevant option and click "Continue"

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If your BRP expired more than 18 months ago, proceed to VALID PASSPORT

## When did your biometric residence permit (BRP) expire?

It expired less than 18 months ago



It expired more than 18 months ago



6. Select a relevant option and click "Continue"

If you HAVE NOT provided your fingerprints, proceed to the VALID PASSPORT

## Have you ever provided your fingerprints for a UK visa application?

Select no if you were a child aged 4 or younger at that time.

Yes 🔵 No



7. Enter your age and click "Continue"

## How old are you?

Enter the age you are today. For example, 6, or type 0 if under 1 year old.

years old



• If you are **5 or below**, proceed to <u>VALID PASSPORT</u> in this guide.

## Were you under the age of 6 at the time of your previous application?

This refers to your age on the day you submitted your application. Yes No

Continue

- If you are 6 11, you will be asked whether you were you under the age of 6 at the time of your previous application.
  - o If your answer is Yes, proceed to the section VALID PASSPORT in this guide

- If you are over 11, or you answered no to being below 6 at the time of your previous application, you will be asked about the name of your BRP.
- 8. If your name on your BRP is the same as on your current passport, click "Yes" and "Continue"

If your name on your BRP is **not the same** as on your current passport, click **"No"** and proceed to <u>VALID PASSPORT</u> in this guide.

## Is your name on your biometric residence permit the same as on your current passport?



### If you do not have a BRP

9. If you DO NOT HAVE a BRP (including a lost one), select "No" and "Continue".

## Do you have a UK biometric residence permit (BRP)?

This includes an expired BRP. If you have lost your BRP, select No.

No

) Yes

Continue

### Valid passport

10. If you DO HAVE a valid passport, select "Yes" and "Continue".

• If you **DO NOT HAVE** a valid passport, please refer to the guidance "UPE Application Without a UKVI Account" <u>here</u>.

## Do you have a valid passport?

To be valid, the passport expiry date must be in the future.

No



Yes



## Using your UKVI account

As mentioned above, in this guide we will cover **ONLY** how to apply for UPE using your UKVI account.

If you have been redirected to apply for UPE using the form, please refer to the guidance here.

1. Sign into your UKVI account.

If you have not yet created an account, you should create one, we have a guidance on how to do it available <u>here</u> (section "Creating a UKVI account")

## Create a UK Visas and Immigration account

To use this service, you need to create an account.

Once you have an account, you can use it to confirm your identity, apply and use other Home Office services.

#### What you need

You will need your:

- date of birth
- passport
- email address
- phone number

If you need to give someone application access so they can apply for you, you also need their email address and phone number.

#### Who can create an account

You can create an account for yourself or someone else in some cases - for example, your young child.

Create an account

I need to apply to the EU Settlement Scheme

#### Sign in

If you applied before October 2020, you do not have an account (unless you applied to the EU Settlement Scheme).

To sign in, you need your identity document number and date of birth, and access to your phone or email.

#### Sign in

#### Once you log in, click "Start the application"

Forms Sign in details

## Your forms

#### **Ukraine Permission Extension**

Your application has not been started.

#### Start application

If you no longer want to apply you can delete this application.

### Section 1 - Contact and Eligibility

#### Your location

#### 1. Contact and eligibility

Your location	
Confirm your identity	Cannot start yet
Eligibility	Cannot start yet
Immigration adviser details	Cannot start yet
Contact preferences	Cannot start yet
Other names and nationalities	Cannot start yet

#### 2. Prepare application

Personal details	Cannot start vet
	oannoestaregee
Living arrangements	Cannot start yet
Education	Cannot start yet
Linking code for family members	Cannot start yet

2. Select the relevant option and click "Continue"

## Are you in the UK now?

Yes, I am in the UK

No, I am outside the UK

Continue Save and return later

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Please note, if you are not in the UK, you won't be able to continue with your application.

#### Confirm your identity

#### 1. Contact and eligibility

Your location	Completed
Confirm your identity	
Eligibility	Cannot start yet
Immigration adviser details	Cannot start yet
Contact preferences	Cannot start yet
Other names and nationalities	Cannot start yet

#### 2. Prepare application

Personal details	Cannot start yet
Living arrangements	Cannot start yet
Education	Cannot start yet
Linking code for family members	Cannot start yet

If you have a **biometric residence permit** (BRP), you can use "**UK Immigration: ID check**" app to instantly confirm your identity.

If you are using a **passport**, you will have to attend a **visa centre** to confirm your identity.

You can still use an expired BRP if the expiry date was less than 18 months ago.

#### Using BRP

3. If you select **Biometric residence permit**, you will need to use "UK Immigration: ID check" to confirm your identity.



If you have a biometric residence permit (BRP), you can use our app to instantly confirm your identity. If you are using a passport, you will have to attend a visa centre to confirm your identity.



#### **Confirm your identity**

The next questions will find out how you can confirm your identity.

#### Using the app

The quickest way to confirm your identity is on the 'UK Immigration: ID check' app.

To use the app, you will need:

- your identity document
- an iPhone 7 or newer, or an Android phone that can make contactless payments

You can use someone else's phone if you need to. The app can be deleted once your identity has been confirmed.

#### Going to a visa centre

If you cannot use the app, you may need to have your fingerprints and photo taken at a visa centre.

If you need to do this, you will be able to book your appointment later.

Continue

4. Please select the relevant option and click **Continue**.

## Does your identity document have a biometric chip?

Look for this symbol, usually on the cover of a passport, or at the top of a card



Continue

5. Select the relevant option depending on the phone you have and click **Continue**. Proceed to the next steps if you phone meets the requirements.

#### Check you have the right smartphone

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To scan your document, you must use the app on either:

- an iPhone 7, or newer model
- an Android phone that can make contactless payments
- Why is this important?

Do you have access to one of these phones?





6. If you are submitting your application from a laptop, connect to the app by either using a connection code or QR code. You will need to download the app first if you do not have the app installed.

#### Continue on the app

#### 1. Download the app

On your phone, search for and download the 'UK Immigration: ID Check' app in the Google Play or App Store.



I cannot download the app

#### 2. Connect the app to your account

Open the app and select how you want to connect.

You can either enter the connection code or scan the QR code below.

#### **Connection code**

Enter the code you are given and press connect.



If you are submitting your application from your phone, click on **Continue**. You will be taken to your device Store if you do not have the app installed.

#### Continue on the app

You will need the 'UK Immigration: ID Check' app to continue using this service.

If you do not already have the app installed, you will be taken to the Apple App Store when you select continue. You will then need to download and open the app.

If you do have the app, it will automatically open when you select continue.

Continue

#### QR Code

Connect

If you select QR code, hold the phone up to scan the code with the camera.

#### Using UK Immigration: ID Check's App

Please follow the instructions on how to use the app to confirm your identity here .

Once you have completed all steps in the app, click **Continue** to proceed.

	Identity information submitted
Com	plete your application
You ci	an either:
• •	ontinue and complete your application on this phone

#### Using a passport

If you have selected to confirm your identity with your passport, proceed to the next steps.

7. Enter your county of birth and click "Continue"

## What is your country of birth?

Use the English spelling or the country code



8. Select the relevant option and click "Continue"

## What is your sex?

Select the sex that is on your passport or travel document



9. Read the information and click "Continue"

## How to confirm your identity

You will need to book an appointment to have your fingerprints and photo taken after you submit your application.

Next steps:

- complete your application
- book an appointment to confirm your identity at a visa centre

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What is a visa centre?

You will be able to find out more and book your appointment after you apply.

Continue

#### Eligibility

1. Contact and eligibility

Your location	Completed
Confirm your identity	TO BE DONE AT A VISA CENTRE
Eligibility	
Immigration adviser details	
Contact preferences	
Other names and nationalities	

10. Click **"Yes**" if you have or have ever had permission to be in the UK on a Ukraine Scheme. Click **"Continue"** 

### Do you currently or have you ever had permission to be in the UK on a Ukraine Scheme?

$\bigcirc$	Yes
$\bigcirc$	No, I am in the UK on a different visa or permission
$\bigcirc$	No, I was born in the UK to a parent who is or was on a Ukraine Scheme
$\bigcirc$	No, I was born in the UK to a parent who is currently waiting for a decision on a Ukraine Scheme application
or	No, I do not have permission to be in the UK
Cont	inue Save and return later

If you select "No, I am in the UK on a different visa or permission", you will need to provide the visa or permission you have.

If you select "No, I was born in the UK to a parent who is or was on a Ukraine scheme" or "No, I was born in the UK to a parent who is currently waiting for a decision on a Ukraine scheme application", go to the question 18.

Have you ever had permission to be in	If you select "No, I do not have permission to be in
the UK?	the UK", you will be asked next questions.



Continue Save and return later

If you select "Yes", you will need to provide the reason for applying after your visa has ended.

If you select "No", you will see the next information "You may not be eligible for the Ukraine Permission Extension Scheme. As you have never had permission to be in the UK, you may not be eligible for this scheme. You can continue with this application but it may not be successful."

#### Applying after your current visa or permission has ended

Enter your reason if you're applying after your current visa or permission has ended. You will need to provide evidence to support your explanation.



11. Enter the date and click "Continue".

To check the expiry date of your current visa, use <u>View and prove your immigration status</u> service.

## What is the end date of your current or most recent permission?

For example, 3110 2024
Day Month Year

Continue

Please note if you are applying more than 28 days before your current visa end date, you will see the next information. You should only apply if your current permission is due to end within 28 days.

>>>>

If you still wish to apply, click "Continue"

Save and return later

#### You are applying too early for the Ukraine Permission Extension Scheme

Based on your answers, you are applying too early for the Ukraine Permission Extension Scheme. You should only apply if your current permission is due to end within 28 days. <u>Check eligibility information for the Ukraine Permission</u> <u>Extension Scheme (opens in new tab)</u>.

If you are applying before this time, your application may be rejected as invalid.

#### Other visas or permissions you may be eligible for

There may be other visas or permissions you can apply for. <u>Find out about</u> <u>other UK visas (opens in new tab)</u>.

Continue

12. If you **DO NOT HAVE** any other applications for leave to remain awaiting a decision, click "**No**" and "**Save and continue**"

### **Other Home Office applications**

Do you currently have an application with the Home Office for leave to remain for which you have not yet received a decision?

If you have submitted any other application to the Home Office which has not yet been decided, submitting this application varies any previous application, unless the previous application was under the EUSS. This means that only this current application will be considered.

If you have submitted an EUSS application which has not yet been decided, both this application and the EUSS application will be considered. If you meet the requirements for both applications, we will contact you to ask you which application you want to be granted.

Check the guidance on varying an immigration application.





If you **DO have** them, select "Yes", enter the reference number for that application and click "Save and continue"

## What is the reference number for your other application?

This will be your Unique Application Number (UAN) or Global Web Form (GWF) number



Please note that only the application you are now completing will be considered.

## Continue Save and return later

13. Carefully check your answers and if the information is correct click "Continue".

If you need to correct your answer, click "Change" for the question you want to update.

#### Immigration advisor details

1. Contact and eligibility

Your location	Completed
Confirm your identity	TO BE DONE AT A VISA CENTRE
Eligibility	Completed
Immigration adviser details	
Contact preferences	
Other names and nationalities	

14. If you are not using an immigration advisor based in the UK, click "No", "Continue", check your answers and proceed to Contact preferences

If you **are** using an immigration advisor based in the UK, click "Yes", "Continue" and proceed to the next questions in this section.

15. Enter the details and click "Continue"

#### What is your immigration adviser's name?

Given names
Their first and middle names
Surname
If they have more than one name in their surname, enter all of them
Continue Save and return later

#### What is the name of your immigration adviser's organisation?



#### What is your immigration adviser's work address?

Postcode	
Find address	

#### Are you using an immigration adviser based in the UK?

Are you using an immigration adviser based in the UK?





You must tell us immediately if there are any changes.



### What is your immigration adviser's email address?



### What is your immigration adviser's phone number?

Continue	Save and return later



#### **Contact preferences**

1. Contact and eligibility

Your location	Completed
Confirm your identity	TO BE DONE AT A VISA CENTRE
Eligibility	Completed
Immigration adviser details	Completed
Contact preferences	
Other names and nationalities	

16. Select a relevant option and click "Continue"

## Which email address can we use to contact you?

We will send your decision letter and all application emails to this address.

If you have entered the email of your immigration adviser, we will always contact them. If you only want to be contacted via your immigration adviser, select your immigration adviser's email below.	
0	



17. Select a relevant option and click "Continue"

## Which phone number can we use to contact you?

We will use it to ask you to send us more evidence if we need to



18. Select a relevant option and click "Continue"

#### Is your address in the UK?

We may use this address to send letters to you.



#### Continue Save and return later

#### What is your address?

Address	and click "Continue"
	If your address <b>is</b> in the UK, enter your postcode, click <b>"Find</b> address", select your address and click <b>"Continue</b> "
	What is your address?
Town/City	Postcode
Province, region or state	Find address
Postalcode or zipcode	Enter address manually
Country	
Continue Save and return later	

If your address is not in the UK, enter the following details

19. Carefully check your answers and if the information is correct click "**Continue**". If you need to correct your answer, click "**Change**" for the question you want to update.

#### Other names and nationalities

#### 1. Contact and eligibility

Your location	Completed
Confirm your identity	TO BE DONE AT A VISA CENTRE
Eligibility	Completed
Immigration adviser details	Completed
Contact preferences	Completed
Other names and nationalities	

>>>>

20. If you have not been known by another names, click "No" and "Continue".

#### Any other names

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.



If you have ever been known by another names, click "**Yes**", "**Continue**" and enter the relevant details.

#### Details of your other name

Enter your other name

If you do not have both a given and family name, enter your name(s) in the "Given name(s)" field.

Given	name	(s)
-------	------	-----

Family name	
I am not sure how to enter	r my name

#### Continue Save and return later

Select a relevant option. If you have every been known by any additional names click "**Yes**" and enter the details as shown above.

Details of your other name

In addition to the names already provided, are you now or have you ever been known by another name?

You must provide all your names. For example, if you changed your name after marriage or have a different name that you use for professional purposes.



21. If you have a **Valid and In-Date** national identity card, select "**Yes**" and enter the relevant information. Click **"Continue**"

#### Your identity card

If you do not have a valid national identity card, select "**No**" and click **"Continue"** 

Do you have a valid national identity card? This includes identity cards, issued from non-UK governments. This does not include driving licences. If you have an internal passport, provide the details here. Yes

Yes	
Nationa	l identity card number
Provide	the number as shown on your identity card
Issuing	authority
On your	identity card, this could also be referred to as 'country of
issue' o	r 'place of issue'
lssue da	ate (if applicable)
Enter da	ate in the format DD MM YYYY
Day	Month Year
Expiry d	ate (if applicable)
Enter da	ate in the format DD MM YYYY
Day	Month Year

\_\_\_\_\_\_

 If you do not hold or have not never held any other nationality or citizenship, select "No", click "Continue".

#### Your other nationalities

Do you currently hold, or have you ever held, any other nationality or citizenship?

You must provide all the nationalities that you currently hold or have ever held.



#### Details of other nationality

If you currently or have ever held any other nationality or citizenship, select "Yes", click "Continue" and enter the relevant details.

Count	ry of other nationality
lf you h	have additional nationalities, you will be able to add these late
Do you	u still hold this nationality?
$\bigcirc$	Yes
	Date held from
	Enter date in the format MM YYYY

## Section 2 – Prepare application

#### **Personal details**

Save and return later

Month Year

No

Continue

Personal details	
Living arrangements	
Linking code for family members	
Parent details	
Living outside the UK or Ukraine	
Criminality	
Account security questions	Cannot start ye
Declaration	Cannot start ve

3. Submit application

Submit Cannot start yet

4. Visa centre appointment

Book your biometric appointment Cannot start yet

>>>>

23. Enter your sex. Click "Continue"

#### Your sex

Select the sex that is on your passport or travel document

C Fema	ile
Male	
Other	r
Continue	Save and return later

#### 24. Enter the information and click "Continue"

### Your country of birth

Enter the name of the country as it was when you were born.

This may be on your birth certificate if you have one.

Continue	Save and return later

#### 25. Enter the details and click "Continue"

#### Enter your passport details

Passport number
This may include letters and numbers
Place of issue
This could also be known as 'country of issue' or 'issuing authority'
Issue date
For example, 5 3 2017
Day Month Year
Expiry date
For example, 31 3 2025
Day Month Year
Continue Save and return later

>>>>

26. If this is the address you live in, select "Yes", enter the relevant details and click "Continue"

#### Your home address

We may use this address to send sensitive personal information and

important documents. If we cannot contact you by email, we will use this

Do you live at this address?

Yes

If this is **NOT** the address you live in, select "No", enter the relevant details and click "Continue"

### Your home address in the UK

Provide the address where you live





Enter the date format in MM YYYY		
Month	Year	

#### 27. Select a relevant option and click "Continue"

## About your home

Select which option applies:



Save and return later

If you rent your home, enter the details and click "Continue"

#### About your home

If you live with a sponsor, select "**Other**" and provide the details. Click "**Continue**"

Select	which option applies:	Cilck Continue
$\bigcirc$	l own it	About your home
ullet	l rent it	About your nome
	Provide contact details for your landlord	Select which option applies:
	Name	Olownit
	This may be the name of a company or a person	Irent it
		Other
	Telephone number	Give more details about your living situation, such as who you live with and who owns the property
	Address	
		You have 1,000 characters remaining
		Continue Save and return later
	Town/City	
	Dervices (Dervice (Chate	
	Province/ Region/State	
	Postal code (if applicable)	
	Country	
$\bigcirc$	Other	
Cont	inue Save and return later	

### Living arrangements

2. Prepare application

Personal details	Completed
Living arrangements	
Linking code for family members	
Parent details	
Living outside the UK or Ukraine	
Criminality	
Account security questions	Cannot start yet
Declaration	Cannot start yet

·>>>>

#### 28. Enter the details of the accommodation you live in. Click "Continue"

## What type of accommodation is your address in the UK?

My accommodation is a: house flat or apartment caravan or mobile home hotel hostel or ather	Select number of bedrooms Bedrooms are rooms designed for people to sleep in. Do not include rooms that have a different purpose, such as a living room, even if people sleep in them. Continue Save and return later
Continue Save and return later	How many other rooms are there in the accommodation (not including kitchens, toilets and bathrooms)?
Select number of people	Select number of other rooms For example, a living room
~	· · · · · · · · · · · · · · · · · · ·
Continue Save and return later	Continue Save and return later

How many bedrooms are there in the

accommodation?

29. Carefully check your answers and if the information is correct click "Continue".

If you need to correct your answer, click "Change" for the question you want to update.

#### Linking code for family members

30. If you are applying for UPE with any other family members, click "Yes" and "Continue". Please note, each person will still need to make their separate application.

If nobody else is applying with you, then click "**No**", "**Continue**" and proceed to <u>Parent</u> <u>details</u>

## Will any other family members be applying to come to the UK?

Each person will need to make their own application.



Continue Save and return later

If your family members have already started their application, click Yes and Continue.



You will be then asked if they have already been given a family linking code.

If they have received their code, click Yes and enter the code. Click "Continue"

## Have any family members been given a family linking code?

It will include numbers and letters. For example, GH6YP2X5T7H8

You should only have one linking code per family. Check with anyone else who has started their application.



If they **have not started** their applications or **have not been given** a family linking code, enter the below details, click "**Continue**".

You will then be given a family linking code that you should give to your family members who will start their UPE application.

#### Your family linking code

Give this linking code to your family members who will start an application to come to the UK.

Your family linking code is:

When to use the code

This code helps us to link your applications together. We can then see that you are all part of the same family when we look at each of your applications.

## How many other family members will be applying?

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#### Each person should enter the linking code when they make their own

application. They will also need to enter your date of birth so we match you correctly.

If a family member has already applied and has not received a decision, we will use the details you've given in your application to link you.



If they have already been given a family linking code, enter the details and click "Continue".

#### Enter family linking code details

Date of birth of the person who first received the linking code email from the Home Office For example, 3 9 1995 Day Month Year Family Linking Code It will include numbers and letters. For example, GH6YP2X5T7H8 Continue Save and return later

#### Parent details

31. If you **can** provide details about at least one of your parents, click "**Yes**", "**Continue**" and see the below steps in this section.

### **Your parents**

Can you provide details about at least one of your parents? You must provide details about all your parents, if you know them



If you **cannot** provide these, click "**No**", enter the reason why and proceed to <u>Living outside the UK or Ukraine</u>

Why can you not provide your parents' details?



Continue Save and return later

32. Enter the details and click "Continue"

#### About your first parent

You must provide details about all your parents, if you know them.

If you only have some of your parents' details, you should fill in as much as you can. If they do not have both a given and family name, enter their name(s) in the "All given names" field.

You will be able to enter details of other parents after you select 'Continue'.

If you can provide the details of your other parent, click "**Yes**", "**Continue**" and enter the details as shown on the left image.

### Your other parent

What is this person's relationship to you?  Mother  Father  Stepmother  Stepfather	Can you provide details about your other parent? You must provide details about your parents, if you know them Yes No
Title	Continue Save and return later
Given names	If you <b>cannot</b> provide these, click " <b>No</b> ", enter the reason why and click " <b>Continue</b> "
	Your other parent
Date of birth Enter date in the format DD MM YYYY Day Month Year	Can you provide details about your other parent? You must provide details about your parents, if you know them Yes
Country of Nationality	Νο
Have they always had the same nationality?  Yes No Don't know	Why can you not provide your other parents' details?         You have 1,000 characters remaining
Continue Save and return later	Continue Save and return later

#### Living outside the UK or Ukraine

33. Select the relevant option and click "Continue".

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If you **have not lived** somewhere other than the UK or Ukraine, click **No**, **Continue** and proceed to <u>Criminality</u>

If you have, click "**Yes**", "Continue" and enter the relevant details following steps in this section.

#### Since the start of your Ukraine Scheme permission, have you lived somewhere other than the UK or Ukraine?



Continue Save and return later

## Where did you live?



Year(s) Month(s) Continue Save and return later

If you have lived in any additional countries, follow the above steps.

?

#### Since the start of your Ukraine Scheme permission, have you lived in any additional countries?

This does not include the UK, Ukraine, or any countries you have already told us about in this application. Yes No



Enter the relevant information and click "Continue".

## What ties do you have to the UK?

For example, you have family, property, a job, or study in the UK. For more information, read the Ukraine Permission Extension Scheme guidance (opens in new tab).



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Save and return later

#### Criminality

2. Prepare application

Personal details	Completed
Living arrangements	
Linking code for family members	
Parent details	
Living outside the UK or Ukraine	
Criminality	
Account security questions	Cannot start yet
Declaration	Cannot start yet

#### 34. Select the relevant option and click "Continue"

If you select "Yes", you will be asked to provide the details of that in the next question.

## **Immigration history**

For either the UK or any other country, have you ever been:

- refused a visa
- refused entry at the border
- refused permission to stay or remain
- refused asylum
- deported
- removed
- required to leave
- excluded or banned from entry



35. Select the relevant option and click "Continue"

#### **Breach of UK immigration law**

Have you ever:

- entered the UK illegally
- remained in the UK beyond the validity of your visa or permission to stay • breached the conditions of your leave, for example, worked without
- permission or received public funds when you did not have permission • given false information when applying for a visa, leave to enter, or leave to
- remain

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• breached UK immigration law in any other way





If you select "Yes", you will be asked to provide the details of that in the next question.

36. Select the relevant option and click "Continue"

#### **Convictions and other penalties**

At any time, have you ever had any of the following, in the UK or in another country?

- criminal convictions
- driving offences
- outstanding criminal proceedings
- cautions or fixed penalty notices
- court judgements
- civil penalties for breaking UK immigration law

Yes No

You must tell us about spent as well as unspent convictions. You must tell us about any absolute or conditional discharges you have received for an offence.



If you advise that you have had any of these, you will be asked to provide the details of that in the next question.

37. Read the information about war crimes by clicking on "**War crimes**" anchor text, select the relevant option, tick the box and click "**Continue**"

#### War crimes



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If you select "Yes", you will be asked to provide the details of that in the next question.

38. Read the information about terrorist activities and organisations by clicking on "**Terrorist** activities" and "**Terrorist organisations**" anchor texts, select the relevant option, tick the box and click "**Continue**"

## Terrorist activities, organisations and views

You must read all of the information on this page before answering.

Terrorist activities

Have you ever been involved in, supported or encouraged terrorist activities in any country?

Yes
○ No
<u>Terrorist organisations</u>
Have you ever been a member of, or given support to, an organisation which has been concerned in terrorism?
Yes
No
Have you, by any means or medium, expressed views that justify or glorify terrorist violence or that may encourage others to commit terrorist or other serious criminal acts?
Yes
◯ No
I have read all of the information about terrorist activities, organisations and views, including the guidance
Continue Save and return later

If you select "**Yes**" to any of the above, you will be asked to provide the details of that in the next question.

39. Read the information about extremist organisations and views by clicking on "Extremist organisations" and "Extremist views" anchor texts, select the relevant option, tick the box and click "Continue"



If you select "**Yes**" to any of the above, you will be asked to provide the details of that in the next question.

40. Select the relevant option and click "Continue"

#### Person of good character

Have you, as a part of your employment or otherwise, undertaken paid or unpaid activity on behalf of a non-UK government which you know to be dangerous to the interests or national security of the UK or its allies?

Yes
No
lave you ever engaged in any other activities which might indicate that you nay not be considered to be a person of good character?
Yes
No
s there any other information about your character or behaviour which you vould like to make us aware of?
Yes
No

If you select "**Yes**" to any of the above, you will be asked to provide the details of that in the next question.

41. Tick any box that applies and click "Continue"

#### **Employment history**

Continue Save and return later

Have you ever worked for any of the following types of organisation?

- Armed Forces (career)
- Armed Forces (compulsory national or military service)
- Government (including Public or Civil Administration and non-military
- compulsory national service)
- Intelligence services
- Security organisations (including police and private security services)

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- Media organisations
- Judiciary (including work as a judge or magistrate)



If you have worked in any of these fields, you will be asked to provide your job title or your role, the organisation you worked for and the dates of employment.

#### Account security questions

#### 2. Prepare application

Personal details	Completed
Living arrangements	Completed
Linking code for family members	Completed
Parent details	Completed
Living outside the UK or Ukraine	Completed
Criminality	Completed
Account security questions	Completed
Declaration	

#### 42. Give an answer to one question from each set of questions.

#### Talking to us about your application

Answer one question from each set of questions. If you need to talk to us about your application, we may ask you to answer these questions. This is to make sure we are talking to you.

Make sure that you make a note of your answers or give answers you will remember. If you contact us and cannot tell us the answers you have given, we may not be able to discuss your application with you.

#### **First set of questions**

Give an answer to one of the questions in this set.

) What is the name of the first school you went to?

In what city or town did your wedding take place?

What is the first job you ever had?

What is the last name of your favourite teacher from when you were at school?

) In what city or town did your mother and father meet?

#### Second set of questions

Give an answer to one of the questions in this set.

- ) What is the name of the city or town you were born in?
  - What was the street name of the first house or flat you lived in?

When you were young, what did you want to be when you grew up?

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- What is the name of your partner?
- What was the name of your first pet?

#### Declaration

#### Third set of questions

Give an answer to one of the questions in this set.



Continue Save and return later

#### 2. Prepare application

Personal details	Completed
Living arrangements	Completed
Linking code for family members	Completed
Parent details	Completed
Living outside the UK or Ukraine	Completed
Criminality	Completed
Account security questions	Completed
Declaration	

#### 43. Read the information, click "I confirm", click "Continue".

#### Conditions

If your application is successful, there will be conditions attached to your leave (your permission to be in the UK). This will include, for example, whether you are able to work in the UK.

If you stay in the UK without permission:

- · You can be detained
- You can be prosecuted, fined and imprisoned
- You can be removed and banned from returning to the UK
- · You will not be allowed to work
- · You will not be able to rent a home in England
- You will not be able to claim any benefits and can be prosecuted if you try to
- · You can be charged by the NHS for medical treatment
- · You can be denied access to a bank account
- · DVLA can prevent you from driving by taking away your driving licence

I confirm that I understand and accept these conditions

Continue Save and return later

Select the relevant option and click "Continue"

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#### Next steps

You have four further steps to complete:

#### Declaration

You will be asked to declare that all the information you have provided in your application is true.

After you have completed your declaration, you will not be able to change the answers or information you've provided.

#### Payment of the Immigration Health Surcharge

You will be directed to pay this if it applies to you.

#### Payment of the visa fee

When you pay your visa fee (or we confirm that you do not need to pay a fee) your application will be submitted.

#### Evidence upload

After you have gone through the payment section and submitted your application, we will tell you if you need to upload any evidence to support your application. We will also tell you how much time you have to upload your evidence.

Continue Save and return later

### Declaration

By sending this application, you confirm that to the best of your knowledge and belief the following is correct:

- the information relating to the application
- the supporting evidence

I understand that the data I have given can be used as set out in the privacy policy

I consent to organisations, including financial institutions, providing information to the Home Office when requested in relation to this application.

I have discussed with any applicants that I am applying on behalf of, and confirmed that the contents of the application are correct and complete.

lagree to the terms and conditions.

I understand that if false information is given, the application can be refused and I may be prosecuted, and, if I am the applicant, I may be banned from the UK.

I confirm that:



I am the applicant aged under 18

I am the parent or legal guardian of the applicant who is aged under 18 and completing and submitting the form on their behalf

I am submitting the form on behalf of the applicant



Continue Save and return later

## Section 3 – Submit application

#### Submit

#### 2. Prepare application

Personal details	Completed
Living arrangements	Completed
Linking code for family members	Completed
Parent details	Completed
Living outside the UK or Ukraine	Completed
Criminality	Completed
Account security questions	Completed
Declaration	Completed

#### 3. Submit application



### Section 4 – Provide evidence/Visa centre appointment

Complete relevant steps in the section, depending on the required method to confirm your identity (either via UK Immigration: ID check app or at a visa centre).

Identity confirmed via the app		Identity must be confirmed at a visa centre		
3. Submit application		3. Submit application		
Submit	In progress	Submit		
4. Provide evidence		4. Visa centre appointment		
Evidence upload	Cannot start yet	Book your biometric appointment	Cannot start yet	

### Book your biometric appointment

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For guidance on booking an appointment at a Visa centre, please see the guidance "**Booking** an **Appointment with TLS**" or click <u>here</u>.