Has Service Provider passed?

No

Yes

Authority evaluates Service Provider SQ response

Authority notifies Service Provider that

they are unsuccessful and provides debrief to explain reasons why

Service Provider has opportunity

to re-apply

Service Provider submits SQ via iSupplier: [www.lancashire.gov.uk/isupplier](http://www.lancashire.gov.uk/isupplier)

via LCC41411,1

Service Provider completes DPS Selection Questionnaire (SQ)

Service Provider accesses and downloads DPS documents via: [www.lancashire.gov.uk/business/tenders-and-procurement/tenders/](http://www.lancashire.gov.uk/business/tenders-and-procurement/tenders/)

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Authority notifies Service Provider that they are accepted onto DPS

Proceed to Stage 2 – Bidding for Mini-Competitions.

Service Provider confirms acceptance?

Authority notifies Service Provider of intention to accept offer.

Yes

Contract formed and commences.

Yes

No

Authority may contact next highest scoring Service Provider or decide not to award the contract.

Next highest scoring Service Provider may be contacted in the event that the successful Supplier turns down contract offer.

No

Is Service Provider successful?

ITT closes and Authority evaluates bids

Service Provider reviews tender documents and submits a bid via iSupplier

Service Provider accesses ITT via iSupplier: [www.lancashire.gov.uk/isupplier](http://www.lancashire.gov.uk/isupplier)

via the RFQ/Auction number in email

Service Provider invited to tender (ITT) for Cleaning Contracts via workflow mailer email