**Reconfirmation Statement for funded childcare for children placed with foster carers**

To continue to receive funded childcare for a foster child in your care, you **must reconfirm your details every three months** to ensure you still meet the eligibility criteria. This form must be completed and sent back Lancashire County Councils Early Years Entitlement Team before your code expires. If this form is not received before the code end date you will only be able to continue accessing the funded childcare until the end of your grace period.

**Please note:**

* This form should only be used to apply for funded childcare for a child you are fostering. If you are applying for funded childcare for your own children use the government childcare service: [Help paying for childcare - GOV.UK (www.gov.uk)](https://www.gov.uk/help-with-childcare-costs)
* When a child has been placed with the prospective adoptive parent(s) but the formal adoption order has not yet been granted by the courts, the parent(s) are no longer considered to be the child’s foster parents (and any fostering allowance ceases).  In these cases, the prospective adopter(s) must apply for funded childcare through the Childcare Service rather than via the local authority as they are no longer foster parents.
* Once an adoption order for the child has been granted by the court, the parent(s) apply for working family entitlement through Childcare Choices in the same way as other parents.

You must speak to the child’s social worker before completing this form.

If your circumstances have changed since the original funded childcare application was completed, you must complete a new application form. This can be found at [Funded Childcare for Foster Carers](https://www.lancashire.gov.uk/children-education-families/early-years-childcare-and-family-support/paying-for-childcare/funded-childcare-for-foster-carers/)

Once completed, this form must be sent to the child’s social worker who will need to sign the declaration to confirm the child remains eligible to access funded childcare.

The child's social worker must then email the form to Lancashire County Council's Early Years Entitlement Team.

You will then receive an email from [fee234@lancashire.gov.uk](mailto:fee234@lancashire.gov.uk) confirming your eligibility along with the new end date and grace period of the code.

You should inform your early years provider that your code has been successfully renewed for the coming term.

## Section 1 – about you (primary foster carer)

**1.1 Your details:**

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |
| **Address** |  |
| **Postcode** |  |
| **Email address** |  |

We need your email address to send you confirmation of eligibility for working family funded childcare and your 11-digit eligibility code.

**1.2 Has your employment status changed since the original funded childcare application was completed?**

Yes

No

If **Yes**: Please speak to the child’s social worker, and if applicable complete a new funded childcare application.

## Section 2– your partner (if applicable)

**2.1 Your partner’s details**

|  |  |
| --- | --- |
| **Title** |  |
| **First name** |  |
| **Last name** |  |

**2.2 Has your partner’s employment status changed since the original funded childcare application was completed?**

Yes

No

If **Yes**: Please speak to the child’s social worker, and if applicable complete a new funded childcare application.

## Section 3 – the child who will get funded childcare

**3.1 Foster child details:**

|  |  |  |
| --- | --- | --- |
| **First name** | **Last name** | **Date of birth (DD/MM/YYYY)** |
|  |  |  |
| **Liquid Logic Number** |  | |

**3.2 Social worker details:**

|  |  |
| --- | --- |
| **Social worker name** |  |
| **Telephone number** |  |
| **Email address** |  |

### Section 4 – declaration

**4.1 Your declaration:**

I declare that the information I have given on this form is correct and complete and I am reconfirming my details to revalidate the child’s eligibility for funded childcare.

|  |  |
| --- | --- |
| **Signature** |  |
| **Date (DD/MM/YYYY)** |  |

**4.2 Your partner’s declaration:**

I declare that the information I have given on this form is correct and complete and I am reconfirming my details to revalidate the child’s eligibility for funded childcare.

|  |  |
| --- | --- |
| **Your partner’s signature** |  |
| **Date (DD/MM/YYYY)** |  |

**To be completed by the child's social worker**

### Section 5 – designated person declaration

**5.1 I declare that the foster carer/s named in this reconfirmation statement continue to meet the paid employment criteria and I confirm that attending an early years provision for funded childcare remains consistent with the care plan for the foster child named in this statement.**

|  |  |
| --- | --- |
| **Name** |  |
| **Signature** |  |
| **Position** |  |
| **Email** |  |
| **Telephone No.** |  |
| **Date (DD/MM/YYYY)** |  |

|  |  |
| --- | --- |
| **Foster Carers Name** |  |
| **Type of Evidence Seen** | Pay slip  Employment contract  If Self-employed – tax return for the last financial year  Offer of employment letter to commence work in the next 31 days  Evidence of qualifying benefit – **please specify. A copy/evidence of the qualifying benefits MUST be included with this application form**  Other – **please specify** |

**IMPORTANT NOTE: You must ensure you have seen the latest evidence of employment outside the fostering role for both the primary foster carer and their partner (if applicable), even if the foster carer's and their partner's (where applicable) circumstances have not changed since the original application.**

|  |  |
| --- | --- |
| **Partners Name** |  |
| **Type of Evidence Seen** | Pay slip  Employment contract  If Self-employed – tax return for the last financial year  Offer of employment letter to commence work in the next 31 days  Evidence of qualifying benefit – **please specify. A copy/evidence of the qualifying benefits MUST be included with this application form**  Other – **please specify** |
|  | |
| **Data protection statement**  We work in an integrated way with other children’s services teams in Lancashire and with partner organisations to ensure we deliver the best possible outcomes for children, young people and families.  We collect and use personal information to comply with our legal obligations under section 537A of the Education Act 1996, section 83 of the Children Act 1989, and to carry out tasks in the public interest. If we need to collect special category (sensitive) personal information, we rely upon reasons of substantial public interest (equality of opportunity or treatment).  We use your information to: check and calculate your entitlement to Early Education Funding; meet statutory requirements and enable financial and policy compliance checks within Early Years Settings.  We may share your information with: teams within Lancashire County Council to improve outcomes for children and young people; providers of local authority services; schools; local or central government bodies; and partner organisations where necessary.  By completing this form, you are acknowledging that you understand how your information will be used.  Lancashire County Councils privacy notice is available here [www.lancashire.gov.uk/data-protection](http://www.lancashire.gov.uk/data-protection) | |