Invitation to Participate Appendix 5

**Children's Home Services**

**Quality Questionnaire**

**TIER 1 ONLY**

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| **Please State Name of your Organisation:** |

**Quality Criteria (60%)**

This Quality Criteria will enable the Council to confirm the ability and technical capacity of organisations that have responded to this Invitation to Participate.

Please refer to 'Appendix 6 - Application Evaluation Criteria'for guidance on how to respond to the following questions and how they will each be evaluated.

All questions must be answered. You must answer all questions within this questionnaire document, immediately after each question, in the text box provided –not as a separate document, unless specifically requested within the wording of the question.

**Please do not include attachments to answer questions**, **unless invited to do so.**

Any tables and spreadsheets will be included in the character count. Please see Section 5.4 Character Limits in the Invitation to Participate for further guidance.

Your responses to questions should not include any hyperlinks, embedded documents, appendices, or attached documents, unless the wording of the question specifically requests you to do so. If part or all of your response to a question is provided via any of those means, where the question does not specifically request you to do so, that information will not be evaluated as part of your Application.

Please ensure that any permitted attachments are clearly labelled with the name of your organisation and the name of the question number to which it applies.

If you have any doubt as to what is required or have difficulty in providing the information requested, please use the 'Online Discussion' section of the e-Tendering System.

Please do not exceed the character limit given for each question – any characters in excess of the character limit will be discounted i.e. only the characters up to the character limit will be evaluated by the evaluation panel.

Please indicate your character limit after each question.

**Please note that the Authority reserves the right to exclude any organisation at any stage of the procurement process if they fail to disclose or misrepresent information, which later emerges as information that would have had a material bearing on decisions relating to the procurement process.**

**Formatting**

Please return your Application in a '.doc' or '.docx' or '.odt' format, and **not in '.pdf'** file format. Spreadsheets should be returned in an '.xls', '.xlsx', or '.ods' format.

The evaluation panel will consider and evaluate the answers to each question within the Application. To preserve the consistency of responses, each question has a text box provided for Applicants to give their response. Applicants must provide the answer to each question in the text box provided. Where a Applicant includes what could be perceived as relevant response(s) to a question within the answer to another question, the evaluation panel will not take those response(s) into account in their scoring.

**Applicants are advised to include examples where possible, and evidence to strengthen your Application.**

Applicants must submit one Questionnaire per Applicant. All questions are based on the Specification.

**1) Partnership working**

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| *The Council intends to utilise this PDPS to work in a more collaborative way with Tier 1 Providers and has a long-term aspiration that 80% of Lancashire County Council Placements made through this Agreement will be with Tier 1 Providers.*  *Demonstrate how you will effectively work in a collaborative way with Lancashire County Council and increase the number of Placements you provide for Lancashire's Children and young people over the course of the Agreement, including over the short term and longer term in accordance with* Sections 1.1.4 and 4.14 of the Service Specification  This question will be scored out of 4 and carries a weighting of 30% |
| Please insert your response here:   |  |  |  | | --- | --- | --- | | *Character Limit (including spaces)* | *Characters included in any tables, flow charts, maps, process diagrams, pictures or spreadsheets* | *Total Character Count* | | 7500 |  |  | |

**2) Placement Stability**

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| *Demonstrate how you will effectively maximise Placement stability, including describing the actions you would take where a Child's Placement is in danger of breaking down in accordance with* Sections 1.1.4.3; 3.4.6; and 4.7 of the Service Specification  This question will be scored out of 4 and carries a weighting of 15% |
| Please insert your response here:   |  |  |  | | --- | --- | --- | | *Character Limit (including spaces)* | *Characters included in any tables, flow charts, maps, process diagrams, pictures or spreadsheets* | *Total Character Count* | | 3750 |  |  | |

**3) Emotional Health and Wellbeing**

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| *As described in Section 6 of the Service Specification, a key priority for Lancashire Children is that all Placements effectively support their emotional health and wellbeing.*  *Please describe the approaches that you will use to effectively support the emotional health and resilience of the Children and young people you will care for who are placed as part of this Agreement in accordance with Section 6 and Sections 2.1.6, 2.1.7 and 4.4.1 of the Service Specification.*  This question will be scored out of 4 and carries a weighting of 5% |
| Please insert your response here:   |  |  |  | | --- | --- | --- | | *Character Limit (including spaces)* | *Characters included in any tables, flow charts, maps, process diagrams, pictures or spreadsheets* | *Total Character Count* | | 1450 |  |  | |

**4) Social value**

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| *Demonstrate how you will deliver measurable Social Value throughout the term of the Agreement, in accordance with sections 7.1.2.1.1, 7.1.2.1.2, 7.1.2.2.4, 7.1.2.2.5 of the Service Specification.*  *Whilst taking into account appropriate matching, describe what % of your Lancashire based Services you aim to be occupied with Lancashire children by end of year 1, end of year 3, end of year 5 etc. and demonstrate how you aim to achieve this.*  This question will be scored out of 4 and carries a weighting of 10% |
| Please insert your response here:   |  |  |  | | --- | --- | --- | | *Character Limit (including spaces)* | *Characters included in any tables, flow charts, maps, process diagrams, pictures or spreadsheets* | *Total Character Count* | | 2000 |  |  | |