

Lancashire SEND Partnership Board Meeting

21 May 2021, 10.00am – 12.00pm

Online meeting

Board Members Present:

Julie Higgins, Joint Chief Officer with responsibility for SEND, BwD and East Lancs

Clinical Commissioning Group (Chair)

Edwina Grant OBE, Executive Director of Education and Children's Services,
Lancashire County Council (Vice Chair)

Sarah Callaghan, Director of Education and Skills, Lancashire County Council

Hilary Fordham, Chief Operating Officer for Morecambe Bay CCG and Senior
Responsible Officer for SEND on behalf of the group of CCGs

Cllr Jayne Rear, County Councillor, Legal, Governance & Registrars

Dave Carr, Head of Service Policy, Information and Commissioning (Start Well),
Lancashire County Council

Sally Richardson, Head of Inclusion Service, Lancashire County Council

Dr Maria Hall, Community Health Representative

Anne Hardman, Designated Clinical Officer, South Area

Tara Entwistle, Early Years Representative

Fiona Grieveson, Lancashire Special Schools Head Teachers Association

Kieran Welsh, Lancashire Special Schools Head Teachers Association

Marie Howarth, Vice Principal Preston's College representing the FE sector

Tina Wilkinson, Primary Heads in Lancashire

Andy Smith, Head at St Aidan's High School, Secondary Schools Representative

Sam Jones, Chair of the Lancashire Parent Carer Forum

Emma Bonney, North Area Lead, Lancashire Parent Carer Forum

Gillian Rankin, East Area Lead, Lancashire Parent Carer Forum

Clare Mulderrigs, South Area Lead, Lancashire Parent Carer Forum

Olly Moores, Chair Children and Young People SEND Board

Evie Smith, Secretary, Children and Young People SEND Board

In attendance:

Sarah Gorst, SEND Partnership Manager

Zoe Richards, Senior Programme Manager for SEND for Health

Clair Martin, Designated Clinical Officer (DCO) for SEND - North Area

Sue Mounsey, Designated Clinical Officer (DCO) for SEND – Pennine

Suliman Hussain, Professional Range Youth Worker, supporting Children and Young
People SEND Board

Apologies:

Neil Willcocks, Service Manager (Learning Disability & Autism), Learning Disabilities, Autism and Mental Health

Sakthi Karunanithi, Director Public Health and Wellbeing, Public Health

Jennie Wynn, Service Manager and representing mental health

Helen Lynch, Lancashire SEND Health Provider Forum Chair and SEND Champion

CLr Phillipa Williams, County Councillor, Legal, Governance & Registrars

1. Welcome and Apologies

Dr Julie Higgins, Chair, welcomed attendees to the meeting. Apologies were noted.

Chair thanked Fiona Grievson, Special Schools Rep who is retiring this summer for her tireless contribution and commitment to the board, and welcomed Kieran Welsh, Head Astley Park School who is taking over the role of Lancashire Special Schools Head Teachers Association representative.

A warm welcome was also extended to new members

- Clare Mulderrig, Parent Carer Forum South District representative
- Gillian Rankin, Parent Carer Forum East District representative
- Emma Bonney, Parent Carer Forum North District representative
- Evie Smith in her new role as secretary representing the Children and Young People Board
- Oliver Moores, Chair, Children and Young People Board
- Suliman Hussain, Youth Worker in attendance to support Children and Young People Board representatives.
- Andy Smith, secondary school representative
- Marie Howarth, further education representative

2. Standing Items

2.1 Minutes From 18 March 2021 Meeting

Minutes received by all members prior to the meeting. Approved by the board as written.

2.2 Action Tracker

Action tracker received by all members to review before the meeting. All actions from previous meeting noted as complete, being actioned or on the meeting agenda.

3. Improvement Progress

3.1 Lancashire Workforce Development Strategy

Workforce Development Strategy was circulated to all members for consideration prior to the meeting.

Zoe Richards presented the Lancashire SEND Workforce Development Strategy to Partnership board for approval.

Members discussed the influence the Partnership has to ensure SEND is included and embed in initial teacher training, become the norm rather than an add on at the end of a student teachers' course.

ACTION: Sarah Callaghan to explore this opportunity with university representatives.

ACTION: Zoe Richards to attend the next Children and Young People board on 09.06.21 to discuss how children and young people can be involved in developing workforce training.

ACTION: Zoe Richard to meet with Kieran Welsh to discuss the role of special schools to support the training and developmental needs across all education settings.

Lancashire SEND Workforce Development Strategy approved by the Board.

3.2 Development of the SEND Plan

Sarah Gorst and Zoe Richards presented an update of the process and development of the SEND Plan 2021-2025. The draft SEND Plan has been created based on the feedback from 4 Think SEND events. The next stage is to hold consultation of the draft SEND Plan to ensure the document reflects the voices of the wider SEND community including children, young people, parent carers, health, social care and education. The feedback from the consultation events will inform the final Plan which is to be presented at the July Board for approval.

The Board discussed the purpose of the SEND Plan 2021-2025 as the broader strategic document that will be underpinned by specific team plans feeding in to achieve the outcomes of SEND Reform.

An ask was made across the Partnership and wider for people to act as SEND Plan Champions and promote engagement in the consultation process which will be open from Monday 24.05.21 to Monday 25.06.21.

ACTION: All Partners are to share the consultation across their networks and provide feedback through completing the surveys or through attendance at one of the events.

ACTION: Final SEND Plan 2021-2025 to be circulated to Board members before being presented at the July Board meeting for approval.

ACTION: Zoe Richards to attend the next Children and Young People board on 09.06.21 to discuss how children and young people can be involved in the consultation and gather wider feedback from children and young people across Lancashire.

3.3 Highlight Reports for Accelerated Progress Plan, including related data dashboards

Highlight Reports, midpoint review and data dashboard have been received by all Board members for consideration prior to the meeting.

Chair introduced this item informing members that this presentation had been made to the Strategic Commissioning Committee (SCC) which is attended by senior executive officers from the CCG, provider organisations and the Local Authority. The presentation was well received and Debbie Corcoran, Non-executive Director and member of the Health and Wellbeing Scrutiny Board, gave assurance to the Strategic Commissioning Committee (SCC) regarding the progress made with the Accelerated Progress Plan.

Sarah Callaghan presented the data dashboard to members. The data dashboard displays high level data to show the current positioning of Lancashire against England data.

Sarah Callaghan focused her presentation on data on exclusions for children and young people with SEND in Lancashire. Our ambition is that no children or young people are excluded from schools or education settings, and it is acknowledged that no school takes this decision lightly.

Our current figures are:

- 3,138 Pupils in special schools
- 17,705 Pupils with SEND support
- 8,085 EHC Plans
- 329 Permanent Exclusions
 - 24.6% Permanent with SEN Support (LCC)
 - 38.7% Permanent with SEN Support (Eng)
- 8714 Fixed Term (F/T) Exclusions
 - 22.7% F/T with SEN Support (LCC)
 - 34.0% F/T with SEN Support (Eng)

It is to be noted that on all measures Lancashire compares favourably with national data. Educational outcomes are an area that were previously highlighted as an area of concern from the SEND inspection but at the revisit in March 2020, this was

removed from scrutiny recognising the progress made. However, this is something we will continue to work on with our schools and providers.

Board members discussed the introduction of trends and patterns on the Data Dashboard. This information would influence 'deep dives' needed for assurance on process being reflected on the forward plan.

ACTION: Sarah Callaghan to share this with the data Subgroup to be progressed.

Zoe Richards presented a positioning report illustrating the 6-month progress. At the halfway point groundwork required to create the expected impacts for children and young people with SEND is underway and on target, although the COVID response is affecting some activity within healthcare providers, understandably. This particularly relates to the work required with adult services for the transitions work

The current position of the work to be undertaken for the Accelerated Progress Plan is:

- 54% complete
- 23% on target
- 11.5% delivering behind target
- 11.5% delivering with delays (COVID related of intractable issues)

ACTION: Zoe Richards to liaise with the Children and Young People Board to create stronger links and involvement for children and young people in this process.

4. Key Topics (Specific topics related to the improvement plan and the SEND Code of Practice)

4.1 Designated Clinical Officer (DCO) Annual Report

Anne Hardman, Designated Clinical Officer (DCO) delivered a presentation with highlights from the DCO annual report to update the Board with the progress made over the past 12 months and areas of focus for the coming year.

Board members discussed specific topics that had presented for the Designated Clinical Officers (DCO) including the impact of COVID on services and autistic spectrum disorder (ASD).

ACTION: Designated Clinical Officers (DCO) to attend the next Children and Young People board on 09.06.21 to discuss how children and young people can promote the work with children and young people across Lancashire.

4.2 SENDIAS Annual Report

Laura Morris, Lancashire SEND Information, Advice and Support Service (SENDIAS) Interim Manager, delivered a presentation with highlights from the

Lancashire SEND Information, Advice and Support Service (SENDIAS) annual report to update the Board with the progress made over the past 12 months and areas of focus for the coming year.

ACTION: Laura Morris, Lancashire SEND Information, Advice and Support Service (SENDIAS) Interim Manager to attend the July Children and Young People board to discuss how children and young people can promote the work with children and young people across Lancashire.

4.3 Lancashire parent Carer Forum (LPCF) Annual Report

Lancashire Parent Carer Form to report next time.

ACTION: Agenda item to be carried over.

5. Meeting Governance

5.1 Forward Plan

The Board Forward Planner was included within the papers circulated prior to the meeting.

Members agreed items added to the July agenda will include SEND Plan 2021-2025, CAMHS Progress and preparing for Adulthood.

5.2 Impact and effectiveness: because of this meeting CYP will...

- Have a better understanding of what our services are doing to improve their support to children, young people and families
- Have some useful facts and figures that make sense of what difference this support makes
- Be doing more consultation work
- Have direct access to Zoe Richards and Anna Burkinshaw
- Have a better and clearer understanding of support offered by the DCO's and SENDIAS and know how to access this support
- Feel more involved and really be at the heart of things through their involvement

5.3 Confidentiality and Board Brief

No items were deemed confidential.

ACTION: Sarah Gorst to follow up with presenters to complete the template, highlighting key messages and information that is to be shared across the partnership.

5.4 AOB

No other business

5.5 Dates and times of future meetings and close

15 July 2021, 10.00am - 12.00pm

Action Summary

Agenda Item	Actions from meeting	Who	When
3.1	Explore this opportunity to have SEND training embedded within the teacher training course with university representatives.	Sarah Callahan	08.07.21
	Discussion how children and young people can be involved in developing workforce training.	Zoe Richards / Children and Young People Board	09.06.21
	Discuss the role of special schools to support the training and developmental needs across all education settings.	Zoe Richard / Kieran Welsh	08.07.21
3.2	Share the consultation and provide feedback through completing the surveys or through attendance at one of the events.	All Partners	25.06.21
	Final SEND Plan 2021-2025 to be circulated to Board members before being presented at the July Board meeting for approval.	Sarah Gorst	08.07.21
	Discussion how children and young people can be involved in the consultation and gather wider feedback from children and young people across Lancashire.	Zoe Richards / Children and Young People Board	09.06.21
3.3	Link with the data Subgroup to inform the requirements of the SEND Partnership Board.	Sarah Callaghan	08.06.21
	Create strong links and involvement for children and young people in this process of evidencing impact and gathering data.	Zoe Richard / Children and	09.06.21

		Young People's Board	
4.1	Designated Clinical Officers (DCO) to attend Children and Young People board to discuss how children and young people can promote the work with children and young people across Lancashire.	Children and Young people Board / DCO	09.06.21
4.2	Lancashire SEND Information, Advice and Support Service (SENDIAS) to attend Children and Young People board to discuss how children and young people can promote the work with children and young people across Lancashire.	Children and Young people Board / SENDIAS	July 21
4.3	Review Forward Plan to agree revised date for the Lancashire Parent Carer Forum (LPCF) Annual Report.	SEND Operational Group	02.06.21
5.3	Complete information sharing template and circulate	Sarah Gorst	22.05.21