

Childcare Offer & Charges Template

Section 1 - Setting Details	
Ofsted Registration No.	2730283 Childminder
Setting Name	Play and Learn Childcare - Rifaat Shah
Address	7 Wycollar Close, Accrington, Lancashire
Postcode	BB5 2LG

Section 2 – Description Of Services Offered	
Opening days & times	Monday to Friday 7:30am to 6pm
Weeks open in year	Open 50 weeks of the year. Closed all bank holidays and two weeks over Christmas half term.
Term time only places	Offered, subject to availability.
Available sessions	Full days – 07:30 – 18:00 Funded stretch days: 7.5-hour length – timeframe can be discussed; we do stagger pick up and drop to avoid disruption to the neighbourhood. Top up to full days: 3 hours per day (to top up from the 7.5 hour per day sessions). Ad hoc sessions (hourly rate currently £9.00 per hour): Times to be agreed with parents in advance, subject to availability, very rarely used
Age ranges	6 months old to 5 years: Currently no after school children.
Notes:	Our full day sessions are 10.5 hours long but are only 10 funded hours for funding purposes.

Section 3 - Early Education Funding Offer & Delivery Patterns					
Options	Session times	Total funded hours per day	Days of the week available	Term time availability	Stretched Hours
Option 1	07:30 – 18:00	10	Mon-Fri	Yes	Yes
Option 2	Time to be discussed	7.5	Mon-Fri	Yes	Yes
Notes:	Our full day sessions are 10.5 hours long, but 10 funded hours only are used. Funded sessions are not capped and can be utilised year-round, or during term time only. We offer funding places to children of 9 months – 5 years old (subject to eligibility).				

	A minimum of two days childcare must be agreed upon. Term time only fees are charged over 11 months of the year Year-round fees are charged over 12 months of the year. Annual calculations are sent to parent and monthly parents agreed upon. This is to ensure parents have consistent payments to budget for.
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Section 4 - Charges for Additional Hours			
Where families require additional hours over and above their daily funded entitlements, charges will be applied as follows:			
Chargeable Times	Under 2's	2 Year Olds	3 & 4 Year Olds
07:30 – 18:00	£60.00	£60.00	£60.00
Top up to full day	£18.00	£18.00	£18.00
Ad hoc Hourly rate	£9.00	£9.00	£9.00
Notes	Full day fee of £60.00 all included apart from formula and high-cost admission outings. Three-hour sessions at £18.00 can be utilised for stretched funded hours to allow parents to add on a full day top up on requested days. Notice period to change hours/days is a minimum of 4 weeks and is subject to availability. Monthly fees must be amended and agreed to in writing prior to any proposed change going ahead. Term time only fees are charged over 11 months of the year Year-round fees are charges over 12 months of the year		

Section 5 – Charges for Meals & Snacks		
Description	Unit	Unit Price
Costs are for funded days <u>only</u> and are charged at a daily rate. These costs are already included within private fees. Formula will not be provided by the setting due to the various brands on the market. Formula must be provided by the parents for children still on a full or partial milk diet.	Consumables	We only charge a voluntary consumable fee of £1.00 per hour, for every funded hour. This is a contribution towards food, snacks, drinks, reasonable outings, nappies, transport and external teachers such as oh happy sign and moo music when attend the setting term weeks.

Notes	Parents can discuss with setting to provide child's consumables
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Section 6 Charges for Non-Food Consumables		
Description	Unit	Unit Price
Everything is included in our £1.00 per funded hour voluntary contribution. If I was to itemise consumables then this would work out more expensive to parent as we provide so much which is why it is a contribution and does not cover the full cost to setting.	As above	As above
Notes		

Section 7 Charges for Extra Activities		
Description	Unit	Unit Price
Outings are on an ad hoc basis and where possible, we will try to arrange for groups of children each term to attend sessions such as gym tots, forest school etc. There will not be set days that outings and activities will take place on. Term bookings e.g. gym tots will always be booked on the most requested day between parents. Depending on where the outing is, we may include a small charge split across all attending families to cover high-cost admission for example we visited Smithills farm the ticket was £11.00 per child, setting paid £5.00 per child, and parent paid remaining £6.00 per child. Parent can opt out of their child attending costed outings.	Charges are sessional	N/A – would vary outing to outing.

Notes	All costs for outings will be relayed to parents as soon as reasonably possible and they are not mandatory. There will always be staff remaining at the setting for children who are not attending. Outings may be split into groups so not all children will usually attend at one time. All payments for outings must be received prior to the activity taking place. Where possible, the setting will utilise local community groups that are free and attend sessions that offer group discounts to large bookings.
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Section 8 – Opt-Out Policy & Reasonable Alternatives
Parents can opt out of consumables and provide them The notice period for this change is 4 weeks as meal plans are created and dried goods are bought in advance in bulk. Monthly fees would also need to be amended and agreed to in writing prior to the change going ahead. Non consumables – If you wish to opt out of the non-consumables daily charge, you must provide an adequate supply of nappies, wipes, nappy bags, cream and medicine to be used daily. Should you wish to change your decision, we can implement the change immediately after Monthly fees had been amended and agreed to in writing. Formula Milk – Formula will not be provided by the setting due to the various brands on the market. Formula must be provided by the parents for children still on a full or partial milk diet. Outings – If you wish to opt out of outings then please let the staff member know at the time of notification about an outing that is being arranged. Should you wish to completely opt out of all outings offered during your child's time at the nursery, please make us aware at your time of admission.

Section 9 - Other Charges		
Description	Unit	Unit Price
Late pick up charges	Per child	
Deposits (Refundable at the of the child's time at the setting)	Per child	£100.00 which is refundable on first month's invoice
Late payment fee charges	Per child: As soon as fees are late which would be the day after fees are due.	£20.00 until the 1 st , another £20.00 after 1 st of the month.

		Max charge £40.00 this is a method of deterrence.
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Section 10 – Tax Free Childcare
We accept payments via the Tax-Free Childcare scheme to help pay for both private nursery hours and funded hours. The scheme allows you to pay your nursery directly through your online Tax-Free Childcare account, with the government adding £2 for every £8 you pay, up to £2,000 per child each year.