

URDU
 یہ لیٹل کپ کو مختصر طور پر سکول کے مفت کھانوں، سکول کے کپڑوں کی گرانٹ، 16 سال سے زیادہ عمر کے طلباء و طالبات کے لئے مالی گرانٹ اور دوسرے الٹوٹس کے بارے میں وضاحت کرتا ہے۔
 اگر کپ کو مزید معلومات اور مدد کی ضرورت ہے تو براہ مہربانی اپنے مقامی ایجوکیشن آفس سے رابطہ قائم کریں۔ (ان کا ایڈریس اور فون نمبر اس لیٹل میں تلاش کیا جاسکتا ہے)۔

GUJARATI
 આ માહિતી પરિકા વિના મૂલ્યે મળતા સ્કુલ ખીલ, સ્કુલના કપડા માટેની ગ્રાન્ટ, પોસ્ટ-16ના વિદ્યાર્થીઓ માટે મેઇન્ટેનન્સ ગ્રાન્ટ અને બીજા અલાઉન્સ (બધાઓ) માટે કેવી રીતે અરજી કરવી તે વિષે સંબંધિતમાં માહિતી આપે છે. વધારાની કોઈ પણ સલાહ અથવા મદદની જરૂર હોય તો મહેરબાની કરીને તમારી સ્થાનિક એજ્યુકેશન ઓફિસમાં પુછતાછ કરો (સરનામુ અને ટેલીફોન નંબર આ માહિતી પરિકામાં આપેલ છે.)

BENGALI
 সংক্ষেপে এই লিফলেটটি বর্ণনা করবে যে, আপনি কিনা ধরতে স্কুলের খাবার, স্কুলের পোষাকের জন্য অনুদান, ১৬ বছর বয়সের ছাত্রদের ভরন-পোষনের অনুদান এবং অন্যান্য ভাতাদির জন্য কিভাবে আবেদন করবেন। আরও অধিক পরামর্শ এবং সাহায্যের জন্য অনুগ্রহ করে আপনার স্থানীয় শিক্ষা অফিসে অনুসন্ধান করুন (ঠিকানা এবং ফোন নাম্বার এই লিফলেটে থেকে পাওয়া যাবে)।

PUNJABI
 " ਇਸ ਪਤਰਕਾ ਵਿੱਚ ਸਿੱਖ ਤੌਰ ਤੇ ਵਿਆਖਿਆ ਕੀਤੀ ਗਈ ਹੈ ਕਿ ਸਕੂਲ ਦੇ ਮੁਢਲੇ ਖਾਣੇ, ਸਕੂਲ ਦੇ ਕਪੜਿਆਂ ਲਈ ਗਰਾਂਟ, ਪੋਸਟ-16 ਮੈਂਟੇਨੈਂਸ ਦੇ ਨਿਰਥਕ ਲਈ ਗਰਾਂਟ (Maintenance grants) ਅਤੇ ਹੋਰ ਅਲਾਊਂਸਿਜ਼ ਲਈ ਕਿਸ ਤਰ੍ਹਾਂ ਅਰਜ਼ੀ ਦੇਣੀ ਹੈ। ਵਿੱਧਾ ਤੁਸੀਂ ਹੋਰ ਸਲਾਹ ਜਾਂ ਸਹਾਇਤਾ ਲਈ ਜਿਸ ਦੀ ਤੁਹਾਨੂੰ ਲੋੜ ਹੈ, ਉਸ ਲਈ ਆਪਣੇ ਸਥਾਨਕ ਐਜੂਕੇਸ਼ਨ ਅਫਿਸ (ਪਤਾ ਅਤੇ ਟੈਲੀਫੋਨ ਦਾ ਇਸ ਪਤਰਕਾ ਵਿੱਚ ਮਿਲ ਸਕਦੇ ਹਨ) ਵੱਲੋਂ ਪੁੱਛ ਰਿਹਾ ਕਰ ਸਕਦੇ ਹੋ। "

welfare rights service

The County Council's Welfare Rights Service can give you advice about the whole range of cash benefits available, as well as taking up problems on your behalf. You can contact your local Welfare Rights office by writing to the following address:

Welfare Rights Service, FREEPOST, Preston PR1 8BR
 (You do not need a stamp)

Or by ringing Welfare Rights Telephone advice line
 Monday to Friday 9am-4pm on 0845 053 0013

Website: www.lancashire.gov.uk/welfarerights

Email: infowrs@lancashire.gov.uk

Or you can contact a Welfare Rights Officers at the addresses below:-

- | | |
|--|--|
| Lancaster • Wyre
White Cross,
South Road, Lancaster
LA1 4XQ | West Lancashire
Lower Ground Floor
Skelmersdale Library Building,
Southway, Skelmersdale
WN8 6NL |
| Hyndburn • Rossendale
• Ribble Valley
6-8 Birch Street
Accrington BB5 1LG | Burnley • Pendle
19-21 Carr Road
Nelson BB9 7JS |
| South Ribble • Chorley
35-39 Market Street,
Chorley PR7 2SW | Preston • Fylde
PO Box 162,
Preston PR1 3EA |

How can I find out more?
 If you want to know more about the education benefits described in this leaflet please contact your local Education Office, or the Information Officers in the libraries as detailed overleaf.

NORTH
 (LANCASTER, WYRE AND FYLDE)
 Education Offices
 PO Box 606
 White Cross Education Centre
 Quarry Road, Lancaster LA1 3SQ
 Telephone (01524) 581207 or 581267

SOUTH
 (PRESTON, SOUTH RIBBLE,
 WEST LANCASHIRE AND CHORLEY)
 Area Education Office
 Joint Divisional Offices
 East Cliff, Preston PR1 3JT
 Schools in Preston, Walton le Dale and
 Lostock Hall: (01772) 533608
 Schools in Chorley, Leyland and Bamber Bridge:
 (01772) 531809
 Schools in West Lancashire, Longton and
 Penwortham: (01772) 531812/531821

EAST
 (RIBBLE VALLEY, HYNDBURN, BURNLEY,
 PENDLE AND ROSSENDALE)
 Area Education Office
 The Globe Centre
 St. James' Square
 Accrington BB5 0RE
 Telephone (01254) 220711 or 220716

Pupil Access Team
Children & Young People Directorate
County Hall, P.O. Box 61, Preston

The information in this leaflet was correct on 1st May 2010. If you have any queries your local Education Office will be happy to advise you. Every effort has been made to ensure the accuracy of this leaflet. Lancashire County Council are not able to accept any responsibility for inaccuracy.

Your local library information contacts and opening times are listed below

NORTH AREA
FLEETWOOD LIBRARY - (01253) 775805
 Monday 9.30 - 1.00; Wednesday 9.30 - 12.30
 Thursday 9.30 - 6.30; Friday 9.30 - 1.00
Fleetwood.cic@lancscc.gov.uk

ST ANNES LIBRARY - (01253) 643908
 Wednesday 9.30 - 12.00
 Thursday - Friday, 9.30 - 1.00, 2.00 - 5.00;
StAnnes.EIO@lancashire.gov.uk

SOUTH AREA
CHORLEY LIBRARY - (01257) 266455
 Monday - Friday 9.30 - 1.00
Chorley.EIO@lancashire.gov.uk

LEYLAND LIBRARY - (01772) 453841
 Tuesday and Thursday 9.30 - 1.00; 2.00 - 5.00
Leyland.EIO@lancashire.gov.uk

SKELMERSDALE LIBRARY - (01695) 729878
 Monday - Friday 10.00 - 1.00; 2.00 - 5.00
 Wednesday 10.00 - 1.00 only
Skelmersdale.EIO@lancashire.gov.uk

EAST AREA
BURNLEY LIBRARY - (01282) 838849
 Monday - Friday 9.30 - 1.00; 2.00 - 4.00
Burnley.EIO@lancashire.gov.uk

NELSON LIBRARY - (01282) 606361
 Monday - Friday 9.30 - 1.00; 2.00 - 4.00
Nelson.EIO@lancashire.gov.uk

RAWTENSTALL LIBRARY - (01706) 831001
 Monday 9.30 - 1.00; 2.00 - 4.15
 Tuesday 9.30 - 1.00;
 Thursday 9.30 - 1.00; 2.00 - 4.15
 Friday 9.30 - 1.00
Rawtenstall.EIO@lancashire.gov.uk



education benefits

2010/2011

- free school meals 
- school clothing 
- school milk 
- free travel 
- post-16 student support 

questions & answers

Can your child benefit from our help?

If you have a child at school you may be able to claim benefits from Lancashire County Council. Trying to understand all the benefits and work out what you are entitled to can sometimes be confusing. This leaflet helps to answer some of the questions that parents often ask about the help that is available.

Please note that the benefits mentioned in this leaflet are NOT available to pupils who attend independent schools.

free school meals



Can my children have free school meals?

Yes, If you get:

- Income Support (IS);
- Income Related Employment and Support Allowance (ESA-IR);
- Income Based Jobseeker's Allowance (IB-JSA);
- Support under part VI of the Immigration and Asylum Act 1999;
- Guarantee element of State Pension Credit;
- Child Tax Credit and are not entitled to Working Tax Credit and your annual income, as assessed by the Inland Revenue, does not exceed £16,190 (April 10).
- Working Tax Credit during the four week period immediately after your employment finishes or after you start to work less than 16 hours per week.

This is a national policy; therefore, free school meals cannot be granted on a discretionary basis.

PLEASE NOTE if you get free meals and your child has to go on work experience, you will be able to claim a refund for any lunches you have provided. Ask for details from the school.

How do I claim?

If you have not claimed for free school meals before you need to ring your local area education office and provide them with your name, date of birth and national insurance number and they will be able to confirm your entitlement immediately over the telephone.

Once your application has been granted for free school meals you do not need to complete a new application each year. The Area Education Office will advise you, normally in August each year, that your children are still entitled to the meals. If you have not received your notification by the end of August, please contact the Area Education Office.

school clothing assistance



Does the County Council offer any assistance with the cost of providing school uniform?

From 1 April 2006, the County Council agreed to discontinue the issue of school clothing grants previously available to families eligible for free school meals.

However, in cases where very exceptional circumstances exist, the Council will exercise discretion and consider applications for assistance.

Parents/Carers are advised to view our website www.lancashire.gov.uk

free school milk



Can my child get free school milk?

Children who can get free milk are:

- Pupils under 5 years of age attending Nursery Schools and Nursery Classes.
- Some pupils under 5 years of age attending reception classes in schools.

If your children are eligible for free school meals, you can also get free milk if your child is:

- (a) a pupil in a primary school, up to the end of the school year in which they reach the age of seven years or if the School Medical Officer recommends it.
- (b) a pupil in a special school.

If your children are not eligible for free school meals but your child is in one of the above categories, they may be able to get milk at school at a reduced rate.

How do I apply?

Normally there is no need to apply as it should be provided by the school. But if you feel that your child should get free school milk and isn't please talk to your child's Head Teacher.

free travel to and from school



Can my child get free travel?

As a guide, travelling expenses are normally paid to pupils who attend the nearest suitable school and the distance by the shortest suitable walking route from home is:

- (a) Two miles or more if your child is under 8 years of age, or
- (b) Two miles or more for pupils over eight years if entitled to free school meals or whose parents receive maximum amount of working tax credit (low income families) until end of Year 6.
- (c) Three miles or more for pupils aged 8 and over. Entitlement to free travel under this policy ceases at the end of Year 11 in secondary school.

There is an extended entitlement for pupils whose parents are on low incomes (i.e. pupils eligible for free school meals or parents receiving maximum amount of working tax credit) who attend secondary schools. Those pupils (Y7-11) will receive assistance if they attend one of their three nearest secondary schools and the distance to the school attended is between two and six miles.

In addition pupils from low income families (definition above) who attend a school other than the nearest school on the grounds of the parental religion and/or belief will receive assistance with travel costs if the school attended is the nearest of the parents religion or belief and the distance is between two and fifteen miles.

In some circumstances pupils with special educational needs who do not meet the above mileage limit, may be eligible for transport as a result of their special educational needs.

Ask for more details from your local Education Office.

post-16 student support (including travel costs)



Is there any help for students aged 16 or over who wish to continue in full-time education?

Students who attend a full time course who live over the statutory walking distance and who are aged between 16 and 21 years when their course starts may be entitled to assistance with travel to the nearest school/college for a period of three academic years if:

- The student has significant learning, medical or severe social and domestic difficulties.

Assistance will normally be provided for those students with special educational needs (those previously eligible for transport assistance as a result of SEN).

Please contact the SEN Assessment Team at your Area Education Office for more details.

If my son/daughter gets support in his/her own right is he/she entitled to free school meals?

Yes, any young person who is over 16 and attending a school sixth form or special school (not sixth form college or further education college) and gets Income Support or Income Based Jobseeker's Allowance in their own right may be entitled to free school meals, whatever their parents income. Please contact your local Area Education Office for more details.

Can I apply for the Education Maintenance Allowance?

The Government offers the Education Maintenance Allowance scheme (EMA) whereby students in School Sixth Forms and Further Education Colleges can receive assistance with education costs. EMA is a weekly payment of £10, £20 or £30 a week depending on your household income. To qualify for EMA in 2010/11, household income must be £32,400 per annum or less and your course must involve at least 15 hours of guided learning per week. Payments continue so long as you turn up to your classes and show commitment to your course. You may also receive bonus payments provided that you make good progress with your course. Most young people will be able to get EMA for two to three years depending on how long they need to finish their studies.

Further information about the scheme is available from schools and colleges, or from the EMA national helpline (tel 0845 601 7646). Students who are joining a LSC-Funded E2E Programme, or a course which leads to an Apprenticeship can apply for EMA. Please phone the helpline for details.

Is there any other assistance?

a) School Sixth Formers

Lancashire County Council are continuing to offer Transport Grants for School Sixth Formers for the academic year (2010/11). The scheme currently offers between £100 and £500 per school year to eligible students. Awards are dependent on distance from home to school (minimum 2 miles) and household income (maximum £40,000). Further information is available from the Transport Grants team (tel 01772 530430).

b) Further Education College Students

Further Education Colleges may also be able to provide additional support to their students. This will depend on the policy of the individual college, and your circumstances. Please contact your local college's Student Services or Finance department for more details.

other questions you may have



I have a child with special educational needs, will I still be able to claim the benefits in this leaflet?

Yes, you can still claim these benefits if you have a child with special educational needs.

I have a child with special educational needs who will be starting school soon, is there anyone I could discuss any problems with?

Yes, if you have any worries get in touch with your local Education Office and ask for the Senior SEN Officer. They will do all they can to help you.

How do I find out if I'm entitled to Income Support or other benefits?

Contact your local Welfare Rights Office for a benefit check or ask at your local Job Centre Plus Office.